

FACTOR-INWENTASH FACULTY OF SOCIAL WORK (FIFSW), UNIVERSITY OF TORONTO
REFERENCE FORMS FOR MSW APPLICANTS – FOR SEPTEMBER 2027 ADMISSION

Applicant Instructions: Provide three references and contact information for your references as part of the online application. The system will send an email to each of your referees, inviting them to submit the completed form directly to the application database using a secure interface. The email will include reference instructions and the reference form.

Referee Instructions: Please complete the reference form and upload it directly onto the application portal.

This is a 'fillable form' and we encourage you to provide as much detail as possible. Thank you for your assistance.

NAME OF APPLICANT:

NAME OF REFEREE:

The general objective of the MSW Program is to educate students for professional practice within a framework of social work and social welfare principles, critical professional judgement, systematic inquiry, and ethical responsibility. With this objective in mind, please complete the information requested on this form. This evaluation is confidential and will be used only for admission purposes. It will not be shared with the applicant.

SECTION A:

As a referee what was your role in relation to the applicant? (i.e. field instructor; professor; employer; employment supervisor; volunteer supervisor)

How many years or months have you known the applicant in this role?

If you are no longer in this referee role with the applicant, how long has this relationship ceased?

Who was your employer/agency at that time?

In evaluating this applicant, with which reference group are you making comparisons? (i.e. other students, employees, volunteers)

SECTION B: Keeping in mind your reference group, check the rating which best indicates your evaluation of the applicant:	OUTSTANDING ** (top 5%)	VERY GOOD	GOOD	AVERAGE	POOR	UNABLE TO JUDGE
Maturity and Emotional Stability	☐	☐	☐	☐	☐	☐
Ability to Express and Present Ideas Orally	☐	☐	☐	☐	☐	☐
Ability to Communicate in Writing	☐	☐	☐	☐	☐	☐
Ability to Respect Differences in other People	☐	☐	☐	☐	☐	☐
Ability to Work Collaboratively	☐	☐	☐	☐	☐	☐

Academic Referees only: Scholarliness and Potential for Graduate Education Please explain:	☐	☐	☐	☐	☐	☐
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**** Please provide an explanation for an outstanding rating:**

SECTION C: References are an important determining factor in the selection process. Please respond to all questions and elaborate fully.

The applicant's suitability for social work:

The applicant's capabilities and interpersonal strengths:

The applicant's limitations and areas for improvement:

The applicant's ability to accept constructive feedback:

The applicant's ability to function in stressful situations:

Personal ethics and integrity:

Other comments, concerns and/or recommendations:

SECTION D:

Referee's Name (Type or Print):

Referee's Telephone Number:

Referee's Signature**

Date

****Signature only required if this form is being mailed to the applicant or the Factor-Inwentash Faculty of Social Work, Admissions Office, University of Toronto, 246 Bloor Street West, Toronto, ON M5S 1V4**