

Practicum 2 Matching 2024

Presented by:

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April 15, 2024



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Practicum Teaching Team

- You
- Education Coordinators at organizations (where applicable)
- Field Instructors
- Faculty-Field Liaison
- Practicum Office staff practicum.fsw@utoronto.ca

SWK 4702Y Practicum 2

- Commences September 11, 2024
- Deferrals to Spring/Summer 2025 semester require an application for consideration. Application is on the Practicum website
- Spring/summer 2025 practicum matching protocol will be communicated in January 2025

Time Requirement

- 72 7-hour days (504 hours)
- 21 hours a week (based on a 7-hour day),
Wednesday, Thursday, Friday, from September to
early April.
- Fall semester and Winter semester Reading Weeks

Practicum Matching Options

1. Practicum Administration System (PAS)
2. At place of employment: application on Practicum website
3. Off-PAS: Outside of the PAS: competitive; unique schedule or located outside GTA
4. In your home community: Contact Practicum Office
5. Summer 2025, if application is approved.
6. Personal circumstances for which the Practicum Office may be a support

Alternatives

You will not participate in the PAS process if:

- you accept an Off PAS (competitive, unique or outside-the-GTA) practicum
- you secure a practicum in your place of work or your home community (consult with the Practicum Office first)

If your alternate practicum does not go forward, the Practicum Office will work with you.

PAS Matching Process Overview

The PAS displays all practicums available that are not competitive/off-schedule

- Read all practicum descriptions in your field of study
- Be sure that you can meet the requirements indicated
- Select 5 interviews/practicums on Form A
- Submit Form A on the PAS. Submission schedule is posted on website
- Practicum Office runs the computer program
- Results: 1 interview/practicum match which is your **confirmed practicum**; displayed on your PAS profile

What you will see on the PAS

- Description of organization, populations served, services offered
- Remote or in-person (current at the time the PAS opens to view). This may change.
- Requirements (language, experience, evening hours, own car, etc.)
- **Red text** indicates when 10 students have selected the same = in demand
- Practicums may be added or withdrawn
- “**UPDATED**”, “**NEW**” practicums will be indicated in red text

Collaborative Program Practicum

- Addiction Studies (CoPAS)
 - Aging, Palliative and Supportive Care Across the Life Course
 - JD/MSW
 - Public Health Policy
-
- Practicums designated as appropriate for *Addictions* or *Aging* collaborative programs are prioritized first for students enrolled in CoPAS (Collaborative Program in Addiction Studies) and Aging, Palliative and Supportive Care Across the Life Course programs. Students must inform practicum.fsw@utoronto.ca before the matching if they are enrolled in a Collaborative program.

Requirements

Immunization for non-PHA sites, will be specified in "Other" field
N95 Respirator/Mask Fitting. You may be required to research clinics
Influenza Vaccination (Flu shot), Covid vaccinations
Vulnerable Sector Check or Criminal Record Check (Sunnybrook)
Driver's License
Use of Own Car
Travel by public transportation
Comfort working with the population being served
Comprehensive report writing and documentation
Lived experience/Current member of the community being served
Evening, weekend or changing shift attendance
Language (specify in field below)

PHA Requirements

Students whose practicum is in a health care facility under the Public Hospital Act (PHA)

- The FIFSW Immunization Record form (on FIFSW website) must be completed by your health care provider
- The completed Immunization Record Form is emailed in confidence to the FIFSW external contracted nurse who reviews and confirms compliance
- Failure to be in compliance may delay or cancel a practicum at a PHA organization

Costs/fees

- The health care provider completing the FIFSW immunization form and/or TB test
- Mask-fit testing (may be \$40)
- Vulnerable Sector Screening (VSS) by Toronto Police Services (\$26.72 plus cost of certified cheque/money order)
- Vulnerable Sector Screening fee may differ in other jurisdictions

Form A

- Form A submission date, closure of the PAS, and reopening of the PAS to view is posted on the website <https://socialwork.utoronto.ca/practicum/for-students/year-2-adv-standing/>
- The PAS will NOT accept fewer than 5 selections on Form A
- There is no benefit to submitting early
- You may resubmit Form A as many times as you like until the deadline date. The PAS will use the last submission. After the deadline, changes cannot be made

<https://practicum.oise.utoronto.ca/fsw/>

Practicum Administration System (PAS)

The portal below provides access to the practicum administration system for the Factor-Inwentash Faculty of Social Work.

Factor-Inwentash Faculty of Social Work Practicum

On this portal, field instructors and the Practicum Office can post practicum opportunities for students in the Factor-Inwentash Faculty of Social Work. Students can prioritize their practicum choices using *Form A*. An Interview Matching Algorithm will match students to practicums based on their preferences, accessibility accommodations, and the practicum's capacity. Students and field instructors will then have an interview and rank their preferences using *Form C*. Lastly, a Placement Matching Algorithm run by the Practicum Office will finalize the placements. Students and field instructors can evaluate each other using evaluation forms on the application. Faculty Field Liaisons and the Practicum Site's Education Coordinators can sign off on the evaluation forms.

Students and Practicum Office Staff:

Login

Field Instructors and Coordinators:

Instructor & Education Coordinator Login

Don't have an account?

Apply for a UTORid



weblogin idpz

UTORid / JOINid

Password

log in →

Warning: Your password cannot be saved. Visit our

Protect Your Account







Login Problems

Forgotten Password

How to

Steps you should take to protect your account:

- ✓ Before you begin, make sure this page (URL) starts **https://idpz.utoronto.ca**
- ✓ When using a public computer, **close all windows** and exit the browser
- ✓ Keep your password a secret at all times.
Tip: U of T will **never** ask for your password or other personal information

-  Student Home
-  My Profile
-  **Practicum Units**
-  Request for interviews (Form A)
-  Practicum Matching (Form C)
-  Upload Documents

Home / Practicums

FIFSW Practicums

Hide Filters

All of the practicums listed below have PLACEMENTS AVAILABLE. Practicums whose placements are no longer available will disappear from this list.

Abbreviations:

- CF: Children and their Families
- SJD: Social Justice and Diversity
- MH: Mental Health and Health
- G: Social Work in Gerontology
- HSML: Human Services Management and Leadership

There are 16 practicums in the table.

Show Entries

Start typing ...

Title ↓↑	Academic Year ↓↑	Toronto	Setting ↓↑	PracYear ↓↑	Schedule ↓↑	Places ↓↑	Places Remaining	Field	Cat ↓↑
Access Alliance Multicultural Health and Community Services SUMMER - Christen Kong and Akm Alamgir Confirmed Description	2023-2024	✓	Mixed	Year 2	Summer	1	1	SJD, MH	-
Better Living Health & Community Services SUMMER - Diana Nazarov and Natalie Zabolotsky Confirmed Description	2023-2024	✓	Mixed	Year 2	Summer	1	1	G, SJD	-
Big Brothers Big Sisters of Toronto - SUMMER Cherie Ann Pereira, Jasmine Soto, and Rebecca Nghiem Confirmed Description	2023-2024	✓	Mixed	Year 2	Summer	1	1	CF, MH	B

Access Alliance Multicultural Health and Community Services SUMMER - Christen Kong and Akm Alamgir

Details

Field instructors are responsible for completing the practicum details.

Message: (Will appear prominently on the practicums of this organization) -

Last Updated 2024-03-06

Confirmation Confirmed

Confirmed as being offered in the indicated practicum year. Changing the above to "no" will remove it from our offerings.

Practicum Year Year 2

Schedule Summer

Academic Year 2023-2024

Organization Name Access Alliance Multicultural Health and Community Services

Practicum Unit/Department Community Based Research and Evaluation

Practicum Location

340 College St., Ste. 500, Toronto, ON, M5T 3A9 , Intersection College and Spadina, accessible by Public Transit.

In Toronto Yes

Location Details -

Practicum in the Indigenous Trauma and Resiliency Field No

Organization Description:

Practicum Format: (due to COVID-19 and resulting guidelines from the University and partner organizations, arrangements for in-person attendance may change).

In-person Only

Format Details

Please be advised that our organization requires all staff, students, and volunteers to be fully vaccinated. Proof of vaccination can be obtained from the Ministry site. Access Alliance continues to implement masks requirements, social distancing and proof of vaccine for all in-person placement students or staff.

Practicum Settings Mixed

Practicum is a private practice? No

Practicum Description

Access Alliance Multicultural Health and Community Services (Access Alliance) provides services and addresses system inequities to improve health outcomes for the most vulnerable immigrants, refugees, and their communities. Visit: <https://accessalliance.ca/about-us/> Access Alliance Clients: Most of our clients have recently come to Canada as immigrants and refugees. They are a highly diverse group of people in terms of their countries of origin, their ethnocultural backgrounds, the languages they speak and the circumstances under which they have immigrated to Canada. The placement student will work on tasks to support the following project: HEAL - Hubs for Expressive Arts for Life will work with peer researchers, community members as well as academic and community organization partners to implement HEAL, an inter-sectoral, creative, culturally safe, multi-pronged capacity enriching project. This co-design, mixed method, community based participation action research is focused on vulnerable newcomer populations who are survivors or at risk of, domestic violence in the City of Toronto. The team will develop expressive arts interventions and identify promising or best practices to address the trauma-informed health impacts of family violence and to improve participants' physical and mental wellbeing.

Equity, Diversity and Inclusion (EDI)

Organization Equity, Diversity and Inclusion (EDI) information:

-

Requirements

Specific Requirements for the Placement

Note: the FIFSW immunization form is required for all PHA sites.

- Police Reference/Vulnerable Sector Check
- Comfort working with the population being served
- Comprehensive report writing and documentation
- Lived experience/Current member of the community being served
- Evening Attendance
- Other Language

Other Requirements

Asset, but not required: Able to speak Amharic, Tigrinya, Arabic, Bengali, Spanish, Dari, and Pushto.

Accessibility Considerations

Will the student have access to a private space for notes or computer use?

-

Are there breaks between clients/patients/meetings?

-

Is the placement considered fast-paced?

-

Is there a high noise level in the placement?

-

Is the site wheelchair accessible?

-

What are the physical demands of the placement?

-

Are there any other accessibility considerations that potential applicants with practicum accommodations should be aware of?

-

Fields

Field(s) of this Practicum

- Social Justice and Diversity
- Mental Health and Health

Collaborative Programs

Activities

Student activities to develop social work competencies

Direct Service Delivery/Interventions/Working with Recipients of Service:

Conduct intake/needs assessments

Provide resource and referral information

Develop, promote, plan and/or (co)facilitate educational groups or workshops

Develop and implement individual, family, or group interventions - assessment, implementation and evaluation of interventions

Apply best practices as outlined by the organization

Interprofessional collaboration:

Present cases at case conferences

Attend staff/administrative meetings

Collaborate on organization's projects

Attend in-service events

Consult and collaborate with professionals from other disciplines

Advocate for the client system

Participate, liaise and represent the agency at community meetings or plan of care meetings or task groups

Indirect Service Delivery:

Prepare and maintain case notes, reports, statistics which meet the organization's accountability guidelines

Collect and/or analyze data

Prepare draft policy/program/grant proposals

Contribute to research and other organizational initiatives

Develop skills in cross-cultural/spiritual competence

Develop, plan and implement prevention activities and programs

More Information

Organization falls under the Public Hospitals Act. No

Number of Placements Offered by this Practicum 1

Number of Student Interviews Offered by this Practicum 1

Evaluations

This practicum requires evaluations.

Number of evaluations for this practicum is: 2

Rotational No

More Information

Organization falls under the Public Hospitals Act. No

Number of Placements Offered by this Practicum 1

Number of Student Interviews Offered by this Practicum 1

Evaluations

This practicum requires evaluations.

Number of evaluations for this practicum is: 2

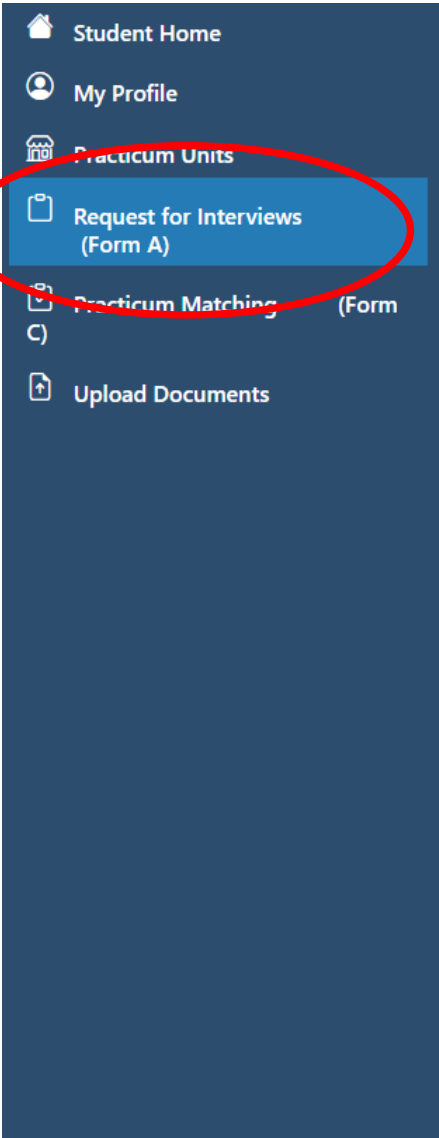
Rotational No

Field Instructors

1 . [Akm Alamgir](#)

2 . [Christen Rachel Kong](#)

- Master of Social Work Degree
- Registered Social Worker



Student Request for Practicum Interviews (Form A)

Please Complete the Following Information

Using the drop-down menus below, select 5 practicums where you would like to interview for your year 2 practicum. Rank your choices from 1 to 5, with 1 being your most preferred. Choosing more than one practicum at the same organization is allowed.

Practicums chosen by a greater number of students than the available capacity will be marked with the label "[**POPULAR**]". The number of requests a placement receives may fluctuate until the due date, and there are no restrictions on the quantity of students who can request an interview.

Fewer than 5 selections on Form A will not be accepted.

Selected Practicums

Priority Rank	Category	Practicum	Action
No selections			

Clear Selections Submit Form A

All fields of study Any Collaborative Progr All Locations

There are 143 practicums in the table.

Search Start typing ...

	Title ↑↓	Toronto	Setting ↑↓	AcadYear ↑↓	PracYear ↑↓	Schedule ↑↓	Category ↑↓
Select	Abrigo Centre - Paula De Jesus 1645 Dufferin Street, Toronto, ON, Canada, M6H 4H5	✓	Indirect	2024-2025	Year 2	Regular	-
Select	Across Boundaries - Rumi Rajkarnikar 51 Clarkson Ave, Toronto, Ontario, Canada, M6E 2T5	✓	Direct	2024-2025	Year 2	Regular	-
Select	Advocacy Centre for Tenants Ontario (ACTO) - Keren Harvey and Camelia Beyan 55 University Ave., Toronto, ON, M5J 2H7	✓	Mixed	2024-2025	Year 2	Regular	-
Select	Agapé Lens Consulting and Therapy - Simone Donaldson 802-920 Yonge Street, Toronto, ON, M4W 3C7 , , Practicum will be held both in person and virtual.	✓	Mixed	2024-2025	Year 2	Regular	-

- In Requests for Interviews, filter by FoS and click on Select to enter five practicums into the Selected Practicums area

Selected Practicums

Priority Rank	Category	Practicum	Action
2	-	Abrigo Centre - Paula De Jesus 1645 Dufferin Street, Toronto, ON, Canada, M6H 4H5	
4	-	Across Boundaries - Rumi Rajkarnikar 51 Clarkson Ave, Toronto, Ontario, Canada, M6E 2T5	
Select Priority	-	Baycrest Health Sciences - Adriana Shnall 3560 Bathurst St., Toronto, Ontario, M6A 2E1	
Select Priority	-	Baycrest Health Sciences - Alicia Marrone Baycrest Apotex , 3560 Bathurst .St. , Toronto, ON M6A2E1	

Mental Health and Heal
 Any Collaborative Progr
 All Locations

There are 117 practicums in the table. Start typing ...

	Title <input type="button" value="v"/>	Toronto	Setting <input type="button" value="v"/>	AcadYear <input type="button" value="v"/>	PracYear <input type="button" value="v"/>	Schedule <input type="button" value="v"/>	Category <input type="button" value="v"/>
Select	Abrigo Centre - Paula De Jesus	✓	Indirect	2024-2025	Year 2	Regular	-

- Select 5 practicums, rank them in order from 1 (most preferred) to 5 and then click Submit.

The screenshot shows a student profile page with a dark blue sidebar on the left and a main content area on the right. The sidebar contains the following menu items: 'Student Home', 'My Profile' (circled in red), 'Practicum Units', 'Request for Interviews (Form A)', 'Practicum Matching (Form C)', and 'Upload Documents'. The main content area is divided into three sections:

- Year 1 Interview Requests:** A table with columns 'Practicum Title', 'Field Instructor', 'Academic Year', 'Practicum Year', and 'Interview Details'. It contains the text 'No Year 1 Interview Requests'.
- Year 2 Interview Requests:** A table with the same columns as above. It contains one entry for 'Abrigo Centre - Paula De Jesus' with field instructor 'Paula De Jesus', academic year '2024-2025', and practicum year 'Year 2'. The 'Interview Details' column lists: 'Record saved 8 April 2024 Matched with this Interview', '✓ Student Ranking, pre-interview Interview completed', and '✓ Student Ranking, post-interview Instructor Response, post-interview'.
- Practicums Placements:** (This section title is circled in red) A table with columns 'Practicum Title', 'Academic Year', 'Practicum Year', and 'Evaluations'. It contains one entry for 'Abrigo Centre - Paula De Jesus' with academic year '2024-2025' and practicum year 'Year 2'. The 'Evaluations' column shows a dropdown menu with 'Abrigo Centre - Paula De Jesus (2024-2025 - Year 2)' selected, and below it, 'Midterm self evaluation' with a status of 'Incomplete' and a date of '2023-11-24'.

- On May 1 click on My Profile and scroll to “Practicum Placements” to see your matched practicum for September 2024.
- Click on the title of the practicum and scroll to the bottom of the description to get the field instructor’s contact information.

If you are not matched with a practicum

- The Practicum Office will contact you with next steps
- New practicums and unmatched practicums are only available to students not matched in the first round of matching and incoming late admit Advanced Standing students
- Email your choices to the Practicum Office

Matching Schedule (subject to change)

- PAS opens to view practicums: [Friday May 3](#)
- Form A (practicum choices) due: [Wednesday May 8](#)
- PAS opens to view practicum match: [Monday May 13](#)
- Interviews may begin: [Monday May 13](#)
- Trade deadline: [Wednesday May 15](#)

Practicum Trades

- You may trade your practicum with another student if NEITHER of you have contacted the field instructors.
- E-mail the Practicum Office by Wednesday May 15 at 12:00 noon with:
 - your name and practicum title
 - the name and practicum title of the student you wish to trade with.
 - Copy (cc) your trading partner. Send only one email per trading pair, but be sure your trading partner is cc'd.

Interviews

- The format and depth of the interviews vary
- You may be asked to:
 - talk about your practice or volunteer experience;
 - respond to case scenarios;
 - write sample case notes or process recordings;
- Some interviews may involve the entire team
- Resumes, cover letters - ask field instructor(s) prior to the interview if they wish to receive a resume
- This is a learning opportunity - let them know what you want to learn

After the Interview

- If you have concerns after the interview, contact the Practicum Office immediately.
- Field instructors may also provide feedback to the Practicum Office in confidence
- Barring any serious concerns that arise during the interview, your match is considered final

Ongoing Support

From time to time, field instructor's commitment cannot be fulfilled due to circumstances like change in employment.

The Practicum Office will work with you until you are matched with a field instructor.

Contacting Agencies

- Please note: our partner organizations have specific protocol for accepting practicum students. Please **do not** negotiate personal and informal arrangements.
- To inquire about a practicum that is not offered on the PAS, or an agency not on the Partner Organization on the FIFSW website, please contact the Practicum Office.

Accessibility Accommodations

- If accommodations in practicum are needed, you are required to register with the U of T Accessibility Office (Student Life).
- The Practicum Office will support any accommodations requests
- Notify the Practicum Office as early as possible if you are registering with Accessibility Services

Questions?

Practicum.fsw@utoronto.ca

