

# Practicum 2 Matching 2023

---

Presented by:

**Eileen McKee**

Assistant Dean, Field Education

**Catherine Connochie**

Practicum Assistant

**Matthew Cho**

Practicum Assistant

April 17, 2023



# Practicum Office staff

- Eileen McKee - Assistant Dean, Field Education [e.mckee@utoronto.ca](mailto:e.mckee@utoronto.ca)
- Catherine Connochie - Practicum Assistant [catherine.connochie@utoronto.ca](mailto:catherine.connochie@utoronto.ca)
- Matthew Cho - Practicum Assistant [Matthewyoung.cho@utoronto.ca](mailto:Matthewyoung.cho@utoronto.ca)
- Alexi Sparaggis - Practicum Coordinator [alexi.sparaggis@utoronto.ca](mailto:alexi.sparaggis@utoronto.ca)
- Samar Hossain - Practicum Coordinator [samar.hossain@utoronto.ca](mailto:samar.hossain@utoronto.ca)
- Miri Ben-Dat - Practicum Coordinator [miri.ben.dat@utoronto.ca](mailto:miri.ben.dat@utoronto.ca)
- Leah Potash - Interim Practicum Coordinator [leah.potash@utoronto.ca](mailto:leah.potash@utoronto.ca)
- Mel LeBlanc - Coordinator, Indigenous Initiatives [mel.leblanc@utoronto.ca](mailto:mel.leblanc@utoronto.ca)

# SWK 4702Y Practicum 2

- Commences September 13, 2023
- Deferrals are accepted in approved cases. Application is required and can be found on the Practicum website
- Spring/summer 2024 practicum matching protocol will be communicated in January 2024

# Time Requirement

- 71 7-hour days (497 hours)
- 21 hours a week (based on a 7-hour day),  
Wednesday, Thursday, Friday, from September to  
early April.

# Practicum Matching Options

1. Practicum Administration System (PAS)
2. At place of employment: application on Practicum website
3. Off-PAS: Outside of the PAS: competitive; unique schedule or located outside GTA
4. In your home community: Contact Practicum Office
5. In approved circumstances, summer 2024. Application on Practicum website
6. Personal circumstances for which the Practicum Office may be a support

# Alternatives

You will not participate in the PAS process if:

- you accept an Off PAS (competitive, unique or outside-the-GTA) practicum
- you secure a practicum in your place of work or your home community (consult with the Practicum Office first)

If your alternate practicum does not go forward, the Practicum Office will work with you.



# PAS Matching Process Overview

The PAS displays all practicums available that are not competitive/off-schedule

- Read all practicum descriptions in your field of study
- Be sure that you can meet the requirements indicated
- Select 5 interviews/practicums on Form A
- Submit Form A on the PAS. Submission schedule is posted on website
- Practicum Office runs the computer program
- Results: 1 interview/practicum match which is your **confirmed practicum**; displayed on your PAS profile

# What you will see on the PAS

- Description of organization, populations served, services offered
- Remote or in-person (current at the time the PAS opens to view). This may change.
- Requirements (language, experience, evening hours, own car, etc.)
- Red text indicates when 10 students have selected the same = in demand
- Practicums may be added or withdrawn
- “UPDATED”, “NEW” practicums will be indicated in red text



# PHA and Collaborative Program Practicums

- Note: Students who completed Practicum 1 in a PHA (Public Hospitals Act) hospital in the GTA cannot select a PHA hospital in the GTA for Practicum 2 whether viewed on website or through PAS
- Note: Practicums designated as appropriate for Addictions or Aging collaborative programs are prioritized first for students enrolled in CoPAS (Collaborative Program in Addiction Studies) and Aging, Palliative and Supportive Care Across the Life Course programs

# Requirements

Immunization for non-PHA sites, will be specified in "Other" field  
N95 Respirator/Mask Fitting. You may be required to research clinics  
Influenza Vaccination (Flu shot), Covid vaccinations  
Police Reference/Vulnerable Sector Check  
Driver's License  
Use of Own Car  
Travel by public transportation  
Comfort working with the population being served  
Comprehensive report writing and documentation  
Lived experience/Current member of the community being served  
Evening, weekend or changing shift attendance  
Language (specify in field below)

# PHA Requirements

Students whose practicum is in a health care facility under the Public Hospital Act (PHA)

- The FIFSW Immunization Record form must be completed by your health provider
- Form is available on FIFSW website
- The completed Immunization Record Form is emailed in confidence by your health care provider to the FIFSW external contracted nurse who reviews and confirms compliance
- Failure to be in compliance may delay or cancel a practicum at a PHA organization

# Costs/fees

- The health care provider completing the FIFSW immunization form and/or TB test
- Mask-fit testing (may be \$40)
- Vulnerable Sector Screening (VSS) by Toronto Police Services (\$20.00 plus cost of certified cheque/money order)
- Vulnerable Sector Screening fee may differ in other jurisdictions

# Form A

- Form A submission date, closure of the PAS, and reopening of the PAS to view is posted on the website
- The PAS will NOT accept fewer than 5 selections on Form A
- There is no benefit to submitting early
- You may resubmit Form A as many times as you like until the deadline date. The PAS will use the last submission. After the deadline, changes cannot be made

## Practicum

Becoming Educators

Bertha Rosenstadt Trust

Contacts

Excellence in Field Education Awards

For Current Field Instructors

For Prospective Field Instructors

For Students

Partner Organizations

Practicum Administration System  
(PAS)

Practicum Manual

Practicum Schedules

Resource Room

## Practicum Administration System (PAS)

Access for:

[Students](#)

[Field Instructors](#)

[Educational Coordinators](#)

[Faculty-field Liaisons](#)

[Administrators](#)

**Welcome to the Faculty of Social Work Practicum Administration System**

Please login:

Username:  (Please use your email address as username.)Password: [\[retrieve / forgot your password?\]](#)

© Copyright 2006 Faculty of Social Work, University of Toronto





- Student Home
- My Profile
- Practicum Units**
- Request for Interviews (Form A)
- Practicum Matching (Form C)
- Logout

## PRACTICUM UNITS

All of the practicums listed below have PLACEMENTS AVAILABLE.  
Practicums whose placements are no longer available will disappear from this list .  
Total number of placements offered by the practicums displayed: 4

### Abbreviations

C+F: Children and their Families  
SJ+D: Social Justice and Diversity  
MH+H: Mental Health and Health  
G: Social Work in Gerontology  
HSML: Human Services Management and Leadership  
filter by:

Mental Health and Health  
Addiction Studies all locations

1 to 4 records  
of 4



Title	Academic Year	Practicum Year	City	Field	Collaborative Program	Interviews Available	Placements Offered
AGENCY NAME, Field instructor name (if rotational, indicated here) (In Toronto) <b>-NEW-</b>	2017-2018	Year 2		SJ+D MH+H	Addiction Studies	Some left	1
Family Service Toronto, Grant Writing, Nandy Heule and Maria Huijbregts Practicum (In Toronto)	2017-2018	Year 2		C+F SJ+D MH+H G HSML	Addiction Studies Aging, Palliative and Supportive Care Across the Life Course	Some left	1
Mt Sinai ACE unit/General Internal Medicine-Lydia Chan and Nadine Pandoo (In Toronto)	2017-2018	Year 2		MH+H G	Addiction Studies Aging, Palliative and Supportive Care Across the Life Course	Some left	1
Woodgreen Community Services, First Steps Program, Alyssa Ranieri and Sarah Silver Slayter (In Toronto)	2017-2018	Year 2		SJ+D MH+H	Addiction Studies	Some left	1



Student Home

My Profile

Practicum Units

Request for  
Interviews (Form A)

Practicum Matching  
(Form C)

Logout

## PRACTICUM DETAILS

[Back to Practicum Index](#)

### William Osler Health System - Peel Memorial Hospital - Praveen Varkey

**Practicum Title:** William Osler Health System - Peel Memorial Hospital - Praveen Varkey

**When emailing the field instructor to set up an interview, please  
cc the Education Coordinator Alysia Daley,  
Alysia.Daley@williamoslerhs.ca**

**Last Updated:** 2022-06-08 12:21:20

**Practicum Year** Year 2

**Academic Year** 2022-2023

**Agency Name:** William Osler Health System - Peel Memorial Hospital

**Note: Field instructors are responsible for completing the practicum details.**

**Practicum Unit/Department:** Complex Medicine and Urgent Medicine unit

**Practicum Location:** 20 Lynch St., Brampton, L6W 2Z8

**In Toronto?** Yes

**Practicum in the Indigenous Trauma  
and Resiliency field:** No

**Education Coordinator:** Alysia Daley [Alysia.Daley@williamoslerhs.ca]

**This is a supportive practicum for all  
(LGBTQ+ and BIPOC) individuals.** Yes

**Practicum Format: (due to COVID-19  
and resulting guidelines from the  
University and partner organizations,  
arrangements for In-Person  
attendance may change.)** In-person only

**Practicum Settings:** Mix of Direct and Indirect

**Specific requirements for the  
placement:** **Note: the FIFSW immunization form is required for all PHA sites.**  
Comfort working with the population being served

**Fields(s) of this Practicum:** Mental Health and Health  
Social Work in Gerontology

**Collaborative programs:**

**Description of centre, population  
served & services offered.** Patients with multiple chronic health issues

**Description of centre, population served & services offered.**

Patients with multiple chronic health issues

**Student activities to develop social work competencies**

Conduct intake/needs assessments
Undertake discharge planning
Provide resource and referral information
Hold responsibility for a defined caseload/case management
Develop, promote, plan and/or (co)facilitate educational groups or workshops
Develop and implement individual, family, or group interventions - assessment, implementation and evaluation of interventions
Counsel (individuals, families, couples) - in office or in community
Apply best practices as outlined by the organization
Undertake instrumental activities that support the work with recipients (e.g., assistance forms, benefit forms, referrals, develop plans for activities of daily living)
Present cases at case conferences
Attend staff/administrative meetings
Attend in-service events
Consult and collaborate with professionals from other disciplines
Advocate for the client system
Evaluate social work interventions
Prepare and maintain case notes, reports, statistics which meet the organization's accountability guidelines
Contribute to research and other organizational initiatives
Develop, plan and implement prevention activities and programs

**Agency falls under the Public** **Yes, PHA**

**Hospitals Act:** Mandatory requirement: Immunization compliance  
<http://socialwork.utoronto.ca/wp-content/uploads/2015/01/Immunization-Health-Record-Form.pdf>

**Rotational:** No

**Field Instructor 1: Praveen Varkey**

The field instructor, or their designate, is responsible for the supervision of their assigned student. Phone: 905 - 863 - 2575 Email: Praveen.Varkey@williamoslerhs.ca

Expect that practicum settings will require a recent completed police and vulnerable sector check.

The field practicum is an integral part of the program. As necessary to support and evaluate your progress in the program we may share information with agency representatives including your field instructor, field liaison, or educational coordinator.

Students registered with University of Toronto Accessibility Services may receive appropriate accommodations for practicum settings.

To register:  
<http://www.studentlife.utoronto.ca/as>  
 455 Spadina Ave., Suite 400  
 416-978-8060

[Student Home](#)[My Profile](#)[Practicum Units](#)[Request for  
Interviews \(Form A\)](#)[Practicum Matching  
\(Form C\)](#)[Logout](#)**STUDENT REQUEST FOR PRACTICUM INTERVIEWS (FORM A)**

Due: May 02, 2018 09:00 a.m.

**PLEASE COMPLETE THE FOLLOWING INFORMATION**

Using the drop-down menus below, select 5 practica where you would like to interview for your year 2 practicum. Choosing more than one practicum at the same organization is allowed.

Practicums selected by ten or more students will be identified with the tag "[\*\*POPULAR\*\*]". While the number of requests any practicum receives will change often before the due date, there is no limit to the number of students who can request an interview.

You may re-submit Form A any number of times before May 02, 2018 09:00 a.m.. Less than 5 selections on Form A will not be accepted.

Choice 1	-- click for drop down menu--	⌵
Choice 2	-- click for drop down menu--	⌵
Choice 3	-- click for drop down menu--	⌵
Choice 4	-- click for drop down menu--	⌵
Choice 5	-- click for drop down menu--	⌵
<input type="button" value="Submit"/> <input type="button" value="Reset Form"/>		

Student Home

My Profile

Practicum Units

Request for  
Interviews (Form A)

Practicum Matching  
(Form C)

Logout

## MY PROFILE

**Catherine Connochie**

[Edit My Info](#)

**Address:** --not set--

**City:** --not set--

**Postal Code:** --not set--

**Province:** --not set--

**Phone number:** --not set--

**Secondary Phone number:** --not set--

**Email:** catherine.connochie@utoronto.ca

**Year in Degree:** Year 2

**Field:** Children and their Families

**Profile is Active:** yes

### Requested Interviews

[request interviews](#)

[ADHD Clinic, Clinical Intern II- Rubaba Ansari and Rob Wachter](#)

Your Ranking, pre-interview: **none**  
Your Ranking, post-interview: **0**

Rubaba Ansari  
Rob Wachter

Matched with this Interview: **\*\*\* YES \*\*\***

[Ancestral Memory Communications & Psychotherapy- Melissa Taylor](#)

Your Ranking, pre-interview: **none**  
Your Ranking, post-interview: **0**

Melissa Taylor

Matched with this Interview: **\*\*\* YES \*\*\***

[Bereaved Families of Ontario - Toronto - Carissa Parsons](#)

Your Ranking, pre-interview: **none**  
Your Ranking, post-interview: **0**

Carissa Parsons

Matched with this Interview: **\*\*\* YES \*\*\***

[Delta Family Resource Centre, Student and Family Advocate Program - Tolee Biya and Farai Gore](#)

Your Ranking, pre-interview: **none**  
Your Ranking, post-interview: **0**

Tolee Biya  
Farai Gore

Matched with this Interview: **\*\*\* YES \*\*\***

[Lifeworks- AbilitiCBT - Talje Huisman](#)

Your Ranking, pre-interview: **none**  
Your Ranking, post-interview: **0**

Talje Huisman

Matched with this Interview: **\*\*\* YES \*\*\***

### Placement Info

Your practicum placement is: **Lifeworks- AbilitiCBT - Talje Huisman, Year 2, 2022-2023**

# If you are not matched with a practicum

- The Practicum Office will contact you with next steps
- New practicums and unmatched practicums are only available to students not matched in the first round of matching and incoming late admit Advanced Standing students
- Email your choices to the Practicum Office

# Practicum Trades

- You may trade your practicum with another student if NEITHER of you have contacted the field instructors.
- E-mail the Practicum Office by Wednesday May 3 at 12:00 noon with:
  - your name and practicum title
  - the name and practicum title of the student you wish to trade with.
  - Copy (cc) your trading partner. Send only one email per trading pair, but be sure your trading partner is cc'd.



# Matching Schedule

- PAS opens to view practicums: [Monday April 17](#)
- Form A (practicum choices) due: [Friday April 21](#)
- PAS opens to view practicum match: [Thursday April 27](#)
- Interviews may begin: [Thursday April 27](#)
- Trade deadline: [Wednesday May 3](#)

# Interviews

- The format and depth of the interviews vary
- You may be asked to:
  - talk about your practice or volunteer experience;
  - respond to case scenarios;
  - write sample case notes or process recordings;
- Some interviews may involve the entire team
- Resumes, cover letters - ask field instructor(s) prior to the interview if they wish to receive a resume
- This is a learning opportunity - let them know what you want to learn

# After the Interview

- If you have concerns after the interview, contact the Practicum Office immediately.
- Field instructors may also provide feedback to the Practicum Office in confidence
- Barring any serious concerns that arise during the interview, your match is considered final

# Contacting Agencies

- Please note: our partner organizations have specific protocol for accepting practicum students. Please do not negotiate personal and informal arrangements.
- To inquire about a practicum that is not offered on the PAS, or an agency not on the Partner Organization on the FIFSW website, please contact the Practicum Office.

# Accessibility Accommodations

- If accommodations in practicum are needed, you are required to register with the U of T Accessibility Office (Student Life).
- The Practicum Office will support any accommodations requests
- Notify the Practicum Office as early as possible if you are registering with Accessibility Services

# Questions?