

The Social Work Graduate Student Association (GSA) receives a bulk amount of funding from the University of Toronto's Graduate Students' Union for the operation of student events and activities. These monies support faculty student events, such as orientation, end of semester parties, the grad party, etc. A portion of this funding is also reserved for the running of smaller student group/committee events at this faculty.

In an effort to ensure that all social work student groups/committees have an opportunity to acquire event funding, a brief proposal outlining the planned student event(s) and a thorough breakdown of funds requested must be submitted to the GSA at the start of each semester.

Proposals will be accepted up to **October 12th** for any first semester event funding requests, and up to **January 21st** for any second semester funding requests. The number of events to be funded will depend on the number of proposals received across all FIFSW groups/committees.

Please submit a separate proposal form (see following page) for each event that you would like to run, indicating which events are priorities for your group/committee.

To request funding for any first semester events, please submit your proposals and budgets by:
October 12th to fsw.gsa@utoronto.ca

To request funding for any second semester events, please submit your proposals and budgets by:
January 21st to fsw.gsa@utoronto.ca

Once proposals have been accepted, costs incurred can only be reimbursed with the submission of receipts of payments made. No costs will be reimbursed without proof of payment.

***** Please note that the GSA cannot reimburse committees or individuals for any event costs that have not been pre-approved by the council. *****



Group/Committee Proposal Form for Event Funding

Student Group Requesting Funding	
Contact Person(s) & E-mail(s)	
Date of Proposed Event	
Brief Description of Event *Including who the event is open to	
List of Expense Items	
TOTAL FUNDS REQUESTED	

For Internal Use Only

Date of Funding Approval	
Signature of Approval Officer	