



### **Social Work Practicum Course Enrolment for MSW Students**

All full-time Year 1 students are automatically enrolled in the Social Work Practicum course (SWK 4701H) from January to May. All full-time Year 2 and Advanced Standing students are automatically enrolled in the Social Work Practicum course (SWK 4702Y) from September to April.

Students who request enrolment in the Practicum Course commencing in an alternate semester must submit a completed [Add/Drop Course\(s\) Form](#) to [Eileen McKee](#), Assistant Dean, Field Education.

Such requests may be applicable to:

1. Full Time Students:

Summer Block Practicum Students

- Yr 1 students must *drop* the January – May SWK 4701H course and *add* it for the Spring/Summer semester
- Year 2/Advanced Standing students must *drop* the September – April SWK 4702Y course and *add* it for the Spring/Summer semester.

2. Part-Time Students:

- Enrolment in the Practicum course is *not* automatic for part-time students, so it must be *added* in the academic term in which it is to be completed.

From time to time and for a variety of reasons, students require an extension to the Practicum course beyond the predetermined end date (for Year 1 students, last week of May; for Year 2 students, first week of April). If an extension is requested, a completed [Extension to Complete Coursework Form](#) must be submitted to [Eileen McKee](#), Assistant Dean, Field Education.